

ARTURO ALBERTO HERNANDEZ MEDINA
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SUMMARY

- ✓ Almost 25 years of experience in language teaching
- ✓ Certified to teach through collaborative learning and literate in software for language learning
- ✓ Spanish native speaker, proficient in English and fluent in French
- ✓ Strong leadership, effective teamwork and excellent public relations skills

EDUCATION

M. Ed. with a specialization in Applied Linguistics in the area of Teaching English as a Foreign Language (TEFL), Tecnológico de Monterrey Campus Guadalajara/ Universidad Virtual, Zapopan, Jalisco, Mexico, May 2003

B.A. in Teaching English as a Foreign Language (TEFL), Departamento de Lenguas Modernas, Universidad de Guadalajara, Guadalajara, Jalisco Mexico, July 1998

WORK EXPERIENCE

Director of the Language Department, School of Humanities and Education, Western Region, Tecnológico de Monterrey Campus Guadalajara, Zapopan, Jalisco, Mexico, August 1998 – Present

Responsible for hiring teachers, assessing on-going professional development programs for faculty members, supervising professors' performance. In charge of supervising and coordinating the foreign language learning software in undergraduate courses and responsible for planning and administrating credit courses and department budget. Organizer of on-campus academic professional development events in liaison with local, national and international textbook publishers and academic consultants. Presently teaches Business Communication English including preparation for the BULATS and coordinates the BULATS test center on Campus Guadalajara.

Spanish Teaching Assistant, Penobscot School (Non-profit Organization) Rockland, Maine USA, September 1997 – June 1998

Taught Spanish classes at all levels to adults and children. Organized and led Spanish day-long and weekend immersions as well as cultural events in the community. Worked as a receptionist and conducted public relations and promotion duties. Presented a successful workshop on the use of English broadcasting in the Spanish class through the Foreign Language Association of Maine (FLAME) convention held in Portland, ME in 1998.

English Teacher, Universidad del Valle de Atemajac (UNIVA), Foreign Language Center (CELE), Guadalajara, Jalisco, México, January 1996 – August 1997

Participated in the design of the children's English program and curriculum. Taught English classes to adults, children and adolescents at various levels. Developed creative portfolios with teaching materials for various levels. Presented successful workshops for English teachers focused on teaching children, developing materials for teaching children and the use of Spanish broadcasting in the EFL class.

PROFESSIONAL SKILLS

- ✓ Success in implementing new ways to adapt syllabuses according to specific needs and students' Skills interests.
- ✓ Excellent talent for developing teaching materials and resources using technology.
- ✓ Certified in collaborative learning (University of Texas at Austin and the Tecnológico de Monterrey, June 2003).
- ✓ Strong interest in conducting action research and creating innovative projects.
- ✓ Great adaptability to new situations, strong leadership skills and able to work under pressure.
- ✓ Earned a university award for outstanding academic performance in 1997.
- ✓ Excellent command of English (TOEFL score of 660-2007, BULATS C1-2015) and fluent in French (DALF C1), intermediate in Italian and beginner in German.
- ✓ Internet and computer literate (Microsoft Word, Excel, Outlook and Power Point and Mac).

ADDITIONAL INFORMATION

Personal interests include: foreign languages, nature and wilderness documentaries, computers, listening to music, dancing, cooking, reading and films.